



Guidelines for Research Monitors using EpicCare Link

Today all Research Monitors must complete “HIPAA Training for Research Monitors” prior to being granted EpicCare Link access at WUSM. This training is [completed through Learn@Work](#) and governed by the WUSM HIPAA Privacy Office. Instructions for this training are on the Epic Research Learning Home Dashboard (LHD).

NEW - Remote monitoring will temporarily be allowed due to the COVID-19 crisis. It is very important for research monitors to follow our terms and conditions to assure the safety of our patients.

NEW - The **Terms and Conditions for Study Monitors to Use and Access EpicCare Link** have been added to “HIPAA Training for Research Monitors”.

- New monitors (a monitor who has not previously monitored a study at WU/BJC) will need to read and agree to the terms and conditions for Washington University School of Medicine before they access EpicCare Link. This is through [Learn@Work](#).
- Existing research monitors will be required to complete and sign a paper copy to be kept in the regulatory binders.
 - **The New Terms and Agreement paper copy will be located on the Research Learning Home Dashboard (LHD)**
 - To find the Research Learning Home Dashboard, click on the title of your default dashboard and type “Research Learning Home” in the search bar. Click on the play button that appears in the Research Learning Home Dashboard box to launch the dashboard.
- The current workflow to access study participants has not changed. Monitors will still only be granted access for the date and time designated by the research team.
- **The study PI/Study team will be responsible for making certain research monitors have read and agreed to the terms and conditions. Research monitors will not be granted EpicCare Link access until this has been completed.**

Questions? Contact the Epic1 Research Team at hipresearchteam@wustl.edu.